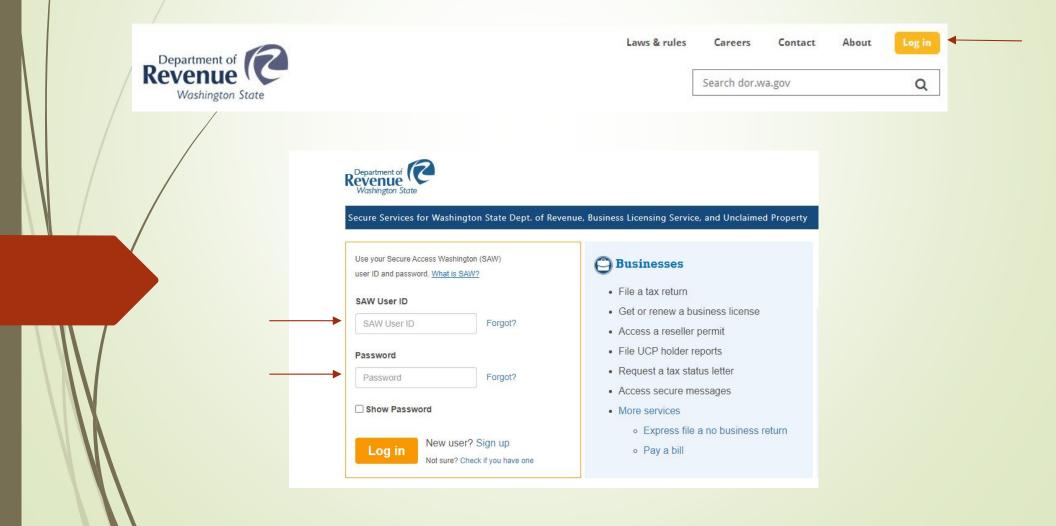
How to apply for the Main Street Tax Credit

1. Sign into your account by clicking "Log in". The website is Dor.wa.gov



2. Click "More Excise Tax Options" in the excise tax account

123 MAIN ST KENNEWICK WA 99337 Summary Action Items More Options **Excise Tax** > View or Amend Return Annual 2019 Return 603-018-303 Annual APPLIANCE STORE Return Status 123 MAIN ST KENNEWICK WA 99337 **Processed** > Make a Payment **Balance** Amount > Add/Update Electronic Refund Account \$0.00 > View Periods and Amend Returns Account > Apply for/view a Reseller Permit > Close Excise Account ➤ ➤ More Excise Tax Options

3. Click "Manage/Apply for a Tax Credit"

Note: If you do not see the "Credits" option listed, you are not an administrator on the account. Only administrators will see "Credits"

To become an administrator, either have the current administrator add you as an administrator or have a governing member of the business call the Department of Revenue at 360-705-6214

More Excise Tax Options

Excise Tax 603-018-303 APPLIANCE STORE

More Excise Tax Options



- > File Apportionment Reconciliation
- > File Public Works Reconciliation

Tax Services

- > Request a Tax Status Letter
- > Petition for Administrative Review
- > File a Sales and Use Tax Deferral Application

Credits

> Manage/Apply for a Tax Credit

4. Click "Add Main Street Application"

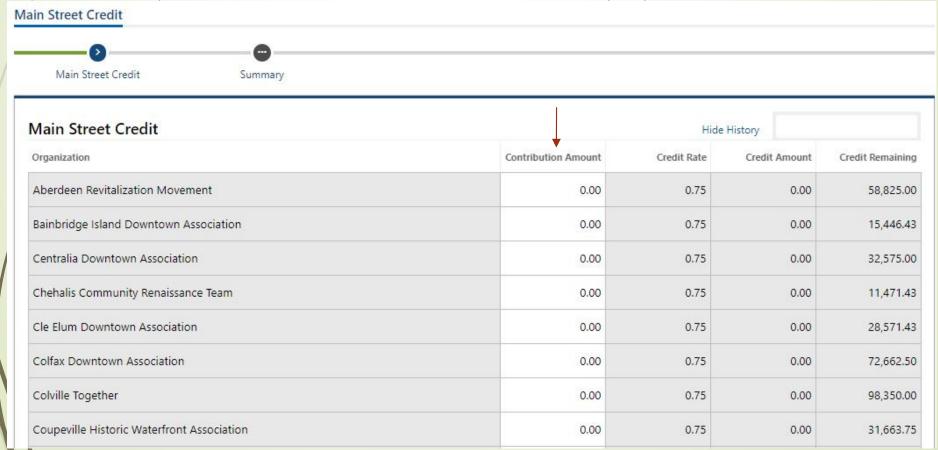
Account Excise Tax 603-018-303 APPLIANCE STORE Credits Commercial Vehicle Credit Add Commercial Vehicle Credit Application = Part 1 Part 2 Part 3 Status No Commercial Vehicle Credits have been applied for. Alternative Fuel Vehicle Infrastructure Credit Add Alternative Fuel Vehicle Infrastructure Credit Application \Xi Part 2 Status Part 1 Part 3 No Alternative Fuel Vehicle Infrastructure Credits have been applied for. **Main Street Credit Applications** → Add Main Street Application \Xi Confirmation # Submitted No Main street credits have been applied for.

5. Enter the contribution amount you want in the "Contribution Column" for the organization you would like to contribute to. The remaining credit shows in the far right column.

Note: If the credit remaining for your organization is 0.00, you will not be able to contribute to that organization until after April 1st, if the statewide cap has not been met.

On April 1st, eligible main street communities may receive additional contributions if the state wide cap has not been met, based on the following:

- A first-come first-serve basis
- •Up to the \$133,333.33 individual main street community cap



6. Fill in the required information and hit submit

Note:

The application must be authorized by the owner, corporate officer, partner other than limited partners, executor, administrator, or the donating business.



- 7. Your application is now complete. Print a copy of the confirmation for your records
- •You must make your total approved contribution to the designated Main Street Organization(s) by November 15 to be eligible to use the credit toward your Business and Occupation (B&O) and/or Public Utility Tax (PUT) liability.
- •The credit can only be used on excise tax return(s) due the following calendar year.
- •Please visit the Washington State Department of Archaeology & Historic Preservation's website for contact information and instructions for making the contribution.
- •You must make your total approved contribution to the designated Main Street Organization(s) by November 15 to be eligible to use the credit toward your Business and Occupation (B&O) and/or Public Utility Tax (PUT) liability.

Important: Your credit will not carry over to subsequent years and no refund will be granted if B&O tax or PUT liability is not equal to, or greater than, the credit amount approved for use in that year. Additionally, if you do not make the total approved contribution by November 15, you will forfeit all approved credits for the contributions.

Manage Credit Application

Confirmation

Washington State Department of Revenue

Thank you for submitting your Main Street Credit application. You will receive a secure message shortly confirming receipt of your application and instructions on making your contribution.

Give us your feedback

Print Confirmation (This Page)